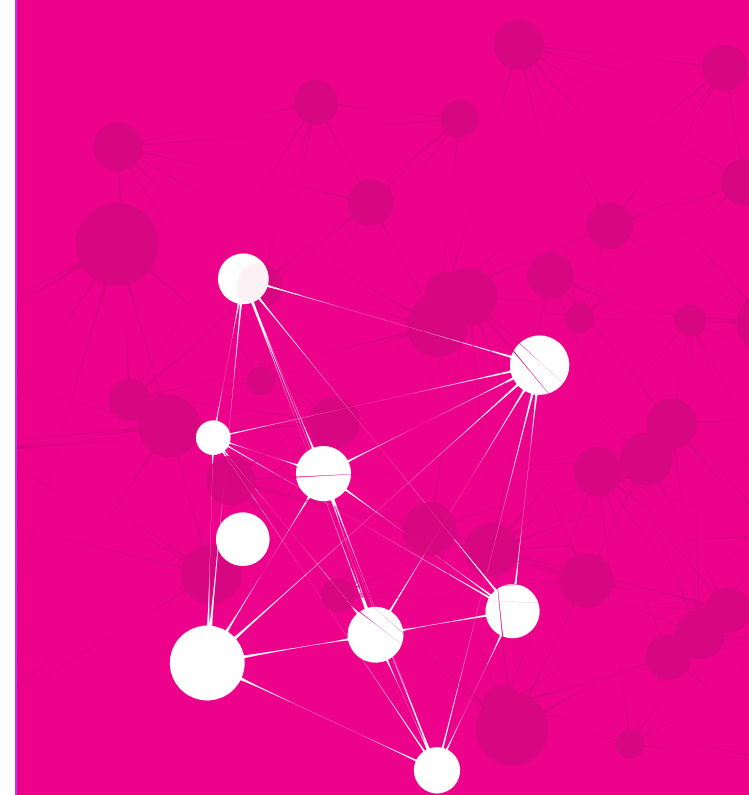




UNIVERSITÀ
di **VERONA**



University of Verona (IVERONA01)



Chiostro S. Francesco - via S. Francesco, 22 - Verona
+ 39 045 802 8358



<http://www.univr.it/helpdesk>

Ufficio Relazioni Internazionali > Exchange Students - INCOMING



relazioni.internazionali@ateneo.univr.it



www.univr.it/international



<https://www.facebook.com/internationalunivr>



Opening Times:

Monday, Wednesday, Friday from 10.00 a.m. to 12.45 p.m.



Phone Opening Times:



Monday to Friday from 9.30 a.m. to 12.30 p.m.



Postal address:

Università degli Studi di Verona

Ufficio Relazioni Internazionali

Via dell'Artigliere, 8 - 37129 - Verona - ITALIA

2017/18
English

International
Student GUIDE

International Student GUIDE 2017/18 English

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1. WELCOME TO VERONA

City of Verona

Verona is a city where you can get from place to place on foot. Here you will feel surrounded by more than 2000 years of history. One of the best known monuments is the Arena, the ancient Roman amphitheatre where opera, music and ballet performances take place in the summer. Verona has a wealth of exceptional monuments, as the exclusive Piazza dei Signori, the characteristic Piazza delle Erbe, the ancient Teatro Romano (an open-air theatre, also today seat of ballets and plays), the Torre dei Lamberti (from which you can enjoy a bird's eye view of the town), the Romanesque church of San Zeno, the medieval Castelvecchio, the suggestive Giardino Giusti. Not far from the Lake Garda (Lago di Garda), Verona is situated in magnificent surroundings which make it an important destination for international tourism.



How to reach Verona and getting around

By plane

- Aeroporto [Valerio Catullo](#) is in Villafranca, 10 km far from the centre of Verona.



🕒 7.00 a.m. / 12.00 p.m.

☎ +39 045 8095666

A special bus-shuttle connects the airport to Verona Porta Nuova railway station / price 6 Euro

🕒 5.35 a.m.-11.10 p.m

Other International airports not far from Verona are:

- [Orio al Serio International Airport](#), Bergamo
- [Marco Polo International Airport](#), Venezia
- [SEA Milano Linate, Milano Malpensa](#)
- [Aeroporto di Treviso](#)

By train

The central railway station is [stazione di Verona Porta Nuova](#).

🕒 7.00 a.m. / 9.00 p.m.

☎ 892021 call Center

By car

Verona is easily reachable by fee-paying motorways:

- A4 Milano-Venezia, exit Verona SUD
- A22 Brennero-Modena, exit Verona NORD

In various streets in the city centre cars are forbidden, as there are many pedestrian areas. In order to park in the centre you need to pay an hourly rate or to get an authorisation (Verona Pass) issued by Ufficio Permessi at the Town Hall.

By bus

How to get to University seats from the railway station Verona Porta Nuova:

- International Relations Office and Veronetta area (Students Offices, Economia, Lingue e Letterature Straniere, Scienze Umanistiche) and Scienze Motorie (Via Casorati): bus n. 11-12-13
- Giurisprudenza (Via Montanari): bus n. 51
- Scienze e Ingegneria and Scuola di Medicina (Borgo Roma): bus n. 21-22

For further information ([Azienda Trasporti Verona](#))

☎ +39 045 8057811

🕒 Monday - Friday 8.00 a.m. / 18.00 p.m.

Saturday 8.00 a.m. / 14.00 p.m.

✉ info@atv.verona.it

atv@atv.verona.it

2. STUDYING AT THE UNIVERSITY OF VERONA

Studying at the University

The University of Verona was established fairly recently but its cultural background goes back in time. Since the 14th century lectures in Law,

Medicine, Literature and Philosophy were held in the cultural circles of the town. Nowadays, with more than 700 professors and 700 administrative and technical staff members, the University educates about 25.000 students.

In spite of its steady growth, the University of Verona still retains the atmosphere of a small campus where students and teachers can meet, learn and work in a mutual profitable exchange.

The University devotes special attention to the city of Verona and its territory by implementing various forms of cooperation that increase the mutual potential for cultural and economic growth.

More than **300 International cooperation** agreements signed with EU and Non-EU Universities and the extensive participation to international exchange and research programmes involving students and scholars, show the international vocation of this University.

In the a.y. 2016/17, more than 270 incoming students are spending their Erasmus period at the University of Verona, more than 550 outgoing students are involved in European and extra-European exchange activities.

Every year international students from all Europe and from Argentina, Australia, Brasil, Canada, Colombia, Japan, Mexico, South Corea, Russia, Taiwan and U.S.A. spend their exchange study period at our University, while more than 1300 foreign students are currently enrolled as full-time students.



University locations

The University of Verona is located in various seats in town. Some courses in the field of Economics and at the School of Medicine are held in different locations outside Verona.

Economics

- Direzione Aziendale (LM) ed Economia delle Imprese e dei Mercati Internazionali (LM) - sede di Vicenza
- Other Courses - Polo Umanistico, Santa Marta - Verona

Law

- All courses - Via Montanari, Verona

Humanities

- All Courses - Polo Umanistico, Verona

Foreign Languages and Literatures

- All Courses - Polo Umanistico, Verona

Natural Sciences and Engineering

- All courses - Polo Scientifico B. Roma, Verona

Sport Science

- All courses - Via Casorati, Verona

School of Medicine

- Medicina e Chirurgia, Odontoiatria e Protesi Dentaria, Logopedia, Ostetricia, Tecniche Audioprotesiche, Tecniche di Fisiopatologia e perfusione Cardiovascolare, Other Specialised Degree Courses *Polo Scientifico B. Roma, Verona*
- Fisioterapia - *Verona, Rovereto (TN), Vicenza*
- Igiene Dentale - *Rovereto (TN)*
- Tecnica Riabilitazione Psichiatrica *Verona - Rovereto (TN)*
- Infermieristica - *Verona, Bolzano, Legnago (VR), Trento, Vicenza*
- Tecniche Radiologia Medica per immagini e Radioterapia, della prevenzione nell'ambiente e nei luoghi di lavoro - *Verona*
- Tecniche di Laboratorio Biomedico - *Verona, Rovereto (TN)*

For students at the School of Medicine and Surgery **Medical Area Studies** there are different locations available.

Language requirements

Most courses at the University of Verona are in Italian Language. Students wishing to attend courses at the **field of Humanities** (Scienze Umanistiche) are recommended to attach a B1 level Italian Language Competence certificate (or equivalent) to their Application Form.

Students wishing to attend courses at the **field of Economics** (Economia) should contact the erasmus.economia@ateneo.univr.it. (Erasmus Tutoring Service - Tutorato Erasmus Economia) to check the different language requirements according to level of study (First Level - Laurea; Second Level - Laurea Magistrale) and to the language used in class (Italian or English).

Courses offered in a foreign language

In the a.y. 2017/2018 some [courses](#) taught in English or other foreign languages will be available. Please consult the [Online Course Catalogue](#) and filter by language (i.e. English)

Academic calendar

The Academic year starts on October 1st and ends on September 30th. The first semester runs from September – October to the beginning of January and the second semester from the end of February to the end of May.

Assessments take place during the summer (June - July) or winter (December- February) sessions, but also in autumn (September), depending on the field of study.

Academic Calendar 2017/2018, lessons, holidays and assessments timetables will be available in September [online](#).

National holidays (no classes and offices closed):

- Christmas and Easter holidays;
- 1 November All Saints' Day;
- 8 December Immaculate Conception;
- 6 January Epiphany;
- 25 April National Anniversary;
- 1 May - May Day;
- 21 May S. Zeno (Verona Patron Saint's Day);
- 2 June - Republic Day;
- 15 August Assumption Day.

ECTS

The ECTS (European Credit Transfer System) is a student-centred system based on the student workload required to achieve the objectives of a programme, objectives preferably specified in terms of learning outcomes and competences to be acquired.

The ECTS system facilitates the recognition of periods of study abroad and it is based on the convention that 60 credits measure the workload of a full-time student during one academic year.

The student workload of a full-time study programme in Europe amounts in most cases to 36/40 week per year and in those cases one credit stands for 24 to 30 working hours. Workload refers to the notional time an average learner might expect to complete the required learning outcomes.

1 Italian Credit (CFU) = 25 working hours = 1 ECTS credit

In order to know the workload and the relative credits for each course unit, please refer to the website ([Course Catalogue](#)).

The Institutional grading system, according to the national system, is organised in 30 points, from 18/30 minimum up to 30/30 maximum (30/30 cum laude in case of excellent results).

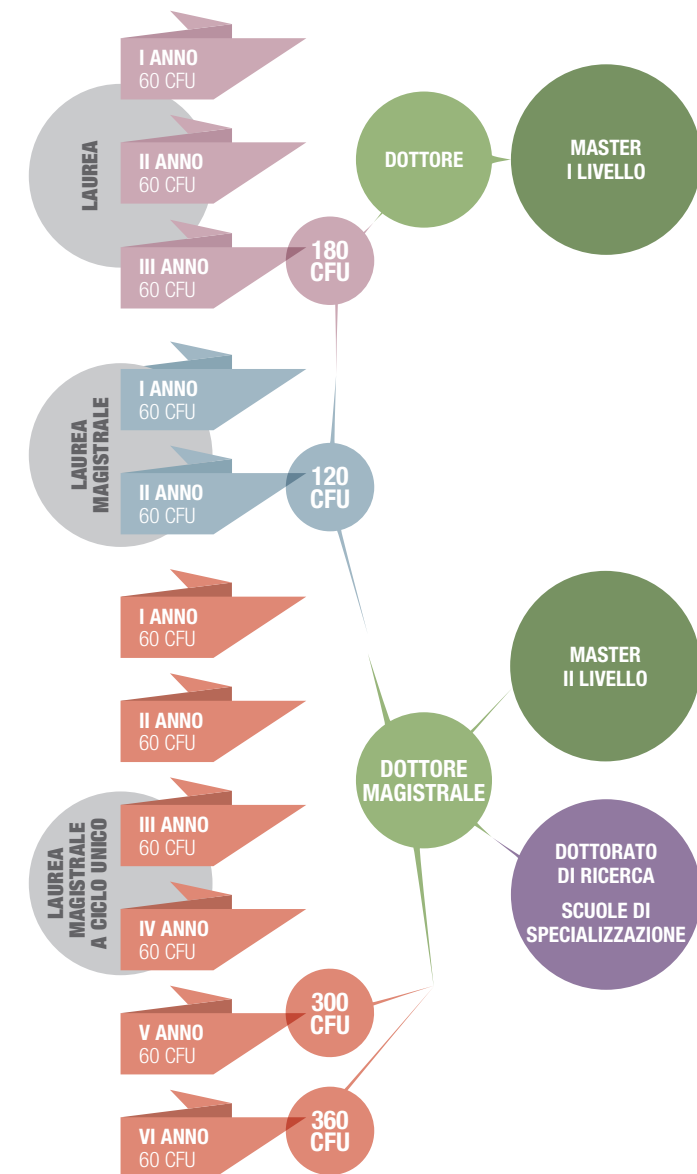
These grades are converted - according to the ECTS scale - in the Transcript of Records containing final results achieved by incoming students during their study period at the University of Verona.

[ECTS grading scales](#) are available on the web.

Higher Education System in Italy

In accordance with the Bologna processes Italy has adopted a Higher Education system based on three study cycles:

- **1st cycle:** 3-year programme, 180 ECTS credits (Laurea - BA Bachelor Level);
- **2nd cycle:** 2-year specialization degree course, 120 ECTS credits (Laurea Magistrale - MA Master Level). Some courses held in the fields Law (Giurisprudenza) and Medicine (Scuola di Medicina) last 5 or 6 years in total (one tier degrees – corsi a ciclo unico);
- **3rd cycle:** highly qualified academic itineraries are offered to those who wish to focus on particular subjects or disciplines (Research Doctorates, Postgraduate Specialisation Courses).



3. ENROLMENT AND REGISTRATION

Before the arrival

Once nominated by their Home Institutions in the framework of Erasmus or other International Exchange Programmes, students should fill in the [application form](#) online to register at the University of Verona and for the Orientation Day.

Upload the following attachments:

- photocopy of passport, identity card or equivalent I.D. (.pdf format);
- passport-size photograph (.jpg format, 35x40 mm);
- Learning;
- Agreement (.pdf format);
- Italian language competence certificate (pdf if available).

For some areas of study (i.e. Humanities) Italian Language Competence may be requested as compulsory (see Language Requirements).

Application deadlines

- **I semester: July 1st**
- **II semester: December 1st**

If needed (i.e. Visa), once the application procedure has been completed Exchange students can ask for a letter of acceptance issued by the International Relations Office of the University of Verona, by writing to:

✉ relazioni.internazionali@ateneo.univr.it

At the arrival

Once in Verona, International Exchange students should go to the International Relations Office for registration. They will be provided with:

- certificate of attendance (Attestazione) declaring their International Exchange student status at the University of Verona;
- information package.

Within 7 days after arrival, students should provide the International Relations Office with their address and telephone contact in Verona.

Orientation Day

The University organises an Orientation Day for incoming students:

- **Orientation Day 1**
first semester and academic year:
Mid-September 2017
- **Orientation Day 2**
second semester:
Mid-February 2018

([dates](#) will be available later on and available on the web).

Students are strongly recommended to participate to the Orientation Day organised in their semester of arrival.



Study plan (Learning Agreement)

International Exchange students coming to the University of Verona should have a Learning Agreement duly signed by the home institutional coordinators.

The Learning Agreement is a document provided by Home Institution reporting the proposed study plan at Host Institution.

Online you will find a [standard form](#).

In order to choose modules and to fill in the Learning Agreement:

- consult the Online Course [Catalogue](#) for information regarding Courses and Modules available at the University of Verona;
- contact the professor coordinating the exchange with your Home University at the University of Verona.
List of [Academic Coordinators](#) online;
- fill in and sign the study plan (Learning Agreement) and ask for signatures in the section Sending Institution at Home University;
- ask for signatures in the section Receiving Institution to the Academic Coordinator. If you need help, please contact the International Relations Office and ask for the name of your Academic Coordinator.

International Exchange students International Exchange students (non-Erasmus) should refer to the International Coordinators (Delegato di Dipartimento/Scuola).

The list of [International Coordinators](#) is available online.

Extension of study period

The exchange period can be extended, for study purposes, up to Sept. 30th 2018, i.e. until the end of the academic year 2017/2018.

To extend the study period:

- ask for the approval of your Home University and for a certificate containing the number of months and the reasons for the extension. This document should be sent to the International Relations Office by email:
relazioni.internazionali@ateneo.univr.it
- extensions requests need to be approved by the Academic Coordinator at the University of Verona. After this approval, the International Relations Office will give you a new Certificate containing the new dates of your study period.

At the end of the study period

At the end of the study period:

- ask for [Transcript of Records](#), the official certificate confirming the exams taken at the University of Verona and the marks obtained, expressed in Italian grades and CFU/ECTS credits;
- go to the library Biblioteca A. Frinzi (Lingue e Letterature Straniere, Scienze Umanistiche, Giurisprudenza, Scienze Motorie, Economia) or Biblioteca E. Meneghetti (Scuola di Medicina, Scienze e Ingegneria) and ask for Nulla Osta, a document proving that you have returned all the books;
- go to the International Relations Office before departure and ask for the **Final Certificate of Attendance** at the University of Verona;
- fill in a questionnaire aimed at evaluating your study period in Verona. You will receive the survey by e-mail.

Enrolment and exam sessions

After sending their complete application form International Exchange students are registered at the university and, once in Verona they will be provided with their Student ID Card (Tessera di immatricolazione) reporting also their registration number (Numero di matricola) and a password.

By means of Username and Password, students can enrol for assessments and exams. For any technical enquiry please refer to the computer assistant of each Department.



4. ACCOMODATION AND STUDENT FACILITIES

Accommodation (Housing)

Italian Universities do not generally have a campus system. Students can ask for information and support to the International Relations Office to find an accommodation in Verona.

After completing the application form (see section Before Arrival) students will be provided with information about types of available accommodation in Verona either in the ESU Halls of Residences or in private flats (International Students Union - ISU). The internationally mobile students will receive their ESU Card at their arrival in Verona.

 Facebook: [Isu Private Accommodation](#) 2017/2018:

Please note that private accommodation is not guaranteed: finding a flat/room depends on places available.

Students who will attend courses or practical training activities in a different location outside Verona (Ala, Bolzano, Legnago, Rovereto, Vicenza, Trento) should refer directly to their Academic Coordinator, and ask for support in finding accommodation.



Canteens

Two University Canteens are available in Verona, both run by ESU Verona. International Exchange students may be granted access to the University canteens with their ESU Card, which provides two meals a day (lunch and dinner).

Meals are as follows (a.y. 2016/2017):

- A standard meal (5,70 euro) includes: first course, second course with vegetables, bread, fruit and drinks.
- A reduced meal (4,60 euro) includes only first or second course with vegetables, bread, fruit and drinks.
- A mini meal (3,50 Euro) includes only first course, bread and a drink

A wide variety of food is available. Vegetarian and most dietary needs are catered for.

International Exchange mobile students will receive their ESU Card at their arrival in Verona.




Ufficio Relazioni con il pubblico ESU di Verona

 Via dell'Artigliere, 9

 9.00 a.m. / 5.30 p.m. Monday / Thursday


9.00 a.m. / 1.00 p.m. Friday

 +39 045 8052834 / 840 / 812

Servizio Ristorazione San Francesco

More than 400 seats, with restaurant, pizzeria and bar.

 Viale dell'Università, 4

 +39 045 8026084

 Lunch: 11.45 a.m. / 3.00 p.m. Monday / Sunday

Dinner: 7.30 p.m. / 9.30 p.m. Monday / Sunday


Bar: 8.00 a.m. / 7.30 p.m. Monday / Friday

8.30 a.m. / 12.00 a.m. Saturday

Servizio Ristorazione Le Grazie (Borgo Roma)

More than 500 seats, restaurant, fast-food and sandwich bar.

 Strada Le Grazie, 8

 +39 045 8203884

 Lunch: 11.45 a.m. / 3.00 p.m. Monday / Saturday

Dinner: 7.30 p.m. / 9.30 p.m. Monday / Friday

Bar: 8.00 a.m. / 9.30 p.m. Monday / Friday

8.00 a.m. / 3.00 p.m. Saturday

Closed in August and from 24.12 to 6.01

Libraries

The University has two main libraries Biblioteca A. Frinzi and Biblioteca E. Meneghetti, and other libraries in each Department. Information about online catalogue, opening times and services offered by the different libraries are available [online](#).

Biblioteca centralizzata A. Frinzi

Via S. Francesco 20 - 37129 Verona

+39 045 8028600

✉ reference.frinzi@ateneo.univr.it

🕒 Reading rooms: everyday 8.15 a.m. / 11.45 p.m.

Library services:

Monday to Friday 8.30 a.m. / 7.30 p.m.;

Saturday: 8.30 a.m. / 1.30 p.m.

Biblioteca centrale E. Meneghetti

Strada Le Grazie 8 - 37134 Verona

+39 045 8027115

✉ info.meneghetti@ateneo.univr.it

🕒 Opening hours: Monday to Friday 8.15 a.m. / 7.45 p.m.

Saturday: 8.15 a.m. / 1.00 p.m.

August and Holidays: Monday to Friday 8.15 a.m. / 2.45 p.m.
(closed on Saturday).

Study Rooms

Study Room (badge access only. Please ask to the library):

🕒 Monday / Friday 7.50 a.m. / 11.30 p.m.

Saturday 1.00 p.m. / 8.00 p.m.

Sunday 9.00 a.m. / 8.00 p.m.

August and Holidays:

Monday / Friday 8.15 a.m. / 1.45 p.m.

Aula studio dell'ESU

📍 Corte Maddalene, 2 - 37129 Verona

🕒 Monday / Sunday 8.00 a.m. / 11.00 p.m.

PC labs

Once enrolled you will be given a registration number (username and password) through which you will be able to access to the PC labs situated in each Department. For further information report to the person in charge for the PC lab of your Department.

Law

📍 Aula di informatica - Palazzo di Giurisprudenza

🕒 Monday to Thursday

9.00 a.m. - 1.30 p.m. / 2.30 p.m. - 6.00 p.m.;

Friday 9.00 a.m. - 1.30 p.m.

☎ +39 045 8028845 / 8894

Humanities - Foreign Languages and Literatures

Macintosh lab - Polo Zanotto, Viale dell'Università, 4

🕒 Monday to Friday 8.30 a.m. / 6.00 p.m.

PC lab - Polo Zanotto, Viale dell'Università, 4

🕒 Monday to Friday 8.30 a.m. / 6.00 p.m.

PC lab - Foreign Languages and Literatures

Via S. Francesco, 22

🕒 Monday - Thursday 8.30 a.m. - 6.00 p.m.

Friday 8.30 a.m. - 2.00 p.m.

Opening times may vary because of courses.

☎ +39 045 8028153

PC lab - Palazzo Zorzi

🕒 Mondays - Thursdays 9.00 a.m. - 6.00 p.m.

Fridays 9.00 a.m. - 2.00 p.m..

☎ +39 045 8028081

School of Medicine

📍 **PC lab Istituti Biologici** (only for classes)

📍 **PC lab (Piastra Odontoiatrica)**

🕒 Mondays - Fridays 9.00 a.m. - 1.00 p.m. / 2.00 p.m. - 6.00 p.m.

Natural Sciences and Engineering

📍 **PC lab Alfa, PC lab Delta, PC lab Gamma**

🕒 Mondays - Fridays 8.00 a.m. - 7.00 p.m.

☎ +39 045 8027931

Sport Science Palazzo ex ISEF

🕒 Tuesdays - Thursdays 10.00 a.m. - 5.00 p.m.

☎ +39 045 8425129

ESU di Verona Via dell' Artigliere 9

🕒 Mondays - Thursdays 8.00 a.m. - 6.00 p.m.

Fridays 8.00 a.m. - 3.00 p.m.

☎ +39 045 8052844

Service Centre for the Disabled

The **Centre** helps disabled students to deal with the University structures, supporting their integration in the University life. Some of the services offered are:

- sign language for the deaf, which allows deaf students to attend lectures with the help of professional assistants;
- specific technical and electronic equipments (text-to-speech, assistive reading services, transcription in Braille);
- specialised tutorial help for those disabled students who may encounter difficulties in learning;
- retrieval and organization of didactic material for the students that cannot attend lectures;
- free transport service;
- assistance during lessons, exams, lunch, and free time;
- help in finding and filling in forms for enrolment, scholarship, canteen card and other certifications;
- listen and Help desk: an help desk run by an expert, who assists disabled students during their university career;
- documentation service: activity of research and information through a documentation centre containing specialised works on handicap and magazines;
- meetings with people who work in the field of handicap.

Service Centre for the Disabled

📍 Via San Francesco, 22

+39 045 8028786-593

✉ centro.disabili@ateneo.univr.it

🕒 Monday to Friday 10.00 a.m. to 1.00 p.m.

🌐 [on the University website information](#)



5. LANGUAGE CENTRE (CLA)

Italian Language Courses are organized each semester at CLA to let students improve their language competence and develop their intercultural skills in order to get used to the Italian academic context. Further information regarding Italian Language Courses and other activities: see [link](#) available online on Italian language (Italiano L2).

Contacts:

Administration and Students Office

+39 045 8028704

segreteria.cla@ateneo.univr.it

Computer Labs - Tests and self learning

+39 045 8028155/8710

stefano.brunelli@univr.it

armando.michelazzi@univr.it

andrea.bottegal@univr.it

Testing Office - rilascio certificazioni ed equipollenze

+39 045 8028128

chiara.modena@univr.it

Multimedia-Library - Certifications and Language Equivalences

+39 045 8028710

andrea.bottegal@univr.it

Information about opening times is available online.

Progetto Tandem@CLA

Lingua e cultura italiana per stranieri (Italiano L2)

Contact: dott.ssa Maria Rosaria Tosco

+39 045 8428476

mariarosaria.tosco@univr.it

Italian Language Courses (Italiano L2)

Italian Language Courses and intensive Courses are organized each semester at the CLA to allow students to improve their language competence and develop their intercultural skills so as to get used to the Italian academic context. Further information regarding Italian Language Courses and other activities: see [link](#) available online on Italian language (Italiano L2) and in the [guide](#).

How to Register

International Exchange students can enrol in Italian Language and Culture Courses by completing a specific form online on the CLA website.

Placement Test and Course Levels

To have access to the proper level of the Italian Language Courses it is necessary to take a computer based placement test at the beginning of each semester.

Dates are indicated in the timetable available online. Non Spanish speakers absolute beginner students (A1 level) do not take placement tests.

Different levels of Italian Language Courses are available each semester according to the placement test results: A2, B1, B2, C1.

Please note:

- no new students are accepted after the second week of classes
- Intensive “pre-courses” are offered before the beginning of each semester. Make sure to enrol before the deadline (see on line).

Participation course includes also:

- Individualised tutoring and linguistic assistance;
- free access to multimedia labs for self-learning activities;
- access to Tandem@CLA “conversations in a foreign language” between Italian and foreign students. To register visit the CLA website.

Final Exams and Certificates

At the end of each course (except A1 level) students are required to take a final exam. After the exam, successful students will be provided with a language competence certificate. Certificates should be consigned to the Students Office in order to obtain ECTS credits which will be included in the final Transcript of Records.

Dates for exams are indicated in the timetable available online.

Italian Language Teachers:

Paola Celentin paola.celentin@univr.it

Erika Frisan erikahilde.frisan@univr.it

Petra Frisan petra.frisan@univr.it

Carmen Zannol carmen.zannol@univr.it

Stay Permit for Study Reasons

For the issue of stay permit (Permesso di soggiorno) you will be assisted by the [International Students Union](#) (ISU).

Contact person: Dr. Andres F. Maldonado G.

Via Campofiore, 17; 37129 Verona

+39 045 8003198

6. PRACTICAL INFORMATION

✉ info@isu-services.it

🕒 Monday - Friday 9.00 a.m. - 1.00 p.m.
(afternoon by appointment only)

EU citizens

With the entry into force of the Decree nr. 30 dated February 6th 2007 regarding the Application of the Directive 2004/38/CE about the right of EU citizens and their relatives to freely circulate and stay in the Member States you are allowed to move without restrictions throughout Italy without applying for a stay permit.

During your first 3 months of stay you have no requirements to fulfil, provided you have a valid identity document.

After 90 days of uninterrupted stay in Italy, you have to register at the Municipality of the town where you have your domicile (Comune - Ufficio Anagrafe).

Please ask for support to International Student Union (ISU) online.

Documents required:

- valid identity document;
- certificate of enrolment at the University (Attestazione available at International Relations Office);
- copy of health insurance coverage;
- bank account (In Italy or in your Home Country) as an evidence of your financial support during your study period in Italy (about 486 Euro per month - see Assegno sociale INPS 2015).

Non EU citizens

The stay permit is a document issued by the Police Headquarters (Questura) in the town where you live which entitles you to temporarily live in Italy.

The stay permit application must be presented within 8 working days from the arrival in Italy, only through the authorized Post offices. Please ask for support to [International Students Union](#) (ISU) online.

If you are staying less than 90 days it is required to report your presence at the Questura. The procedure is free.

If you are staying longer than 90 days stay permit application will cost approximately 78 Euro.

After completing the application, you will receive a receipt that you must keep and always show together with your passport.

This receipt will let you know the status of your procedure through the User ID and a Password that are indicated on it.

Documents required:

- valid passport;
- D type study visa;
- certificate of enrolment at the University (Attestazione available at: International Relations Office);
- 4 passport-sized photographs with light background;
- copy of health insurance coverage;
- bank account (In Italy or in your Home Country) as an evidence of your financial support during your study period in Italy (about 486 Euro per month – see Assegno sociale INPS 2015).

Do not forget!

Non EU citizens need to apply for a study VISA before leaving their home country. Application should be submitted at the nearest Italian Embassy or Consulate in your home Country. You might need an official letter of acceptance (Invitation letter) issued by International

Relations Office of the University of Verona. Please ask for it by writing to relazioni. internazionali@ateneo.univr.it specifying your data and a fax number and/or a postal address where the invitation letter must be sent.

In order to obtain a renewal of stay permit, citizen of a non-EU member-country should ask for a new one at least 30 days before the expiry date.

Do not forget that the consequences of an expired permit are very serious (you will be immediately compelled to return to your country with no possibility of re-entering Italy).

Health and Insurance

Health insurance is compulsory.

All International students, before leaving their home country, should collect all the necessary information in order to obtain the public medical assistance in Italy.

UE Citizens

EU citizens should be in possession of the European Health Insurance Card - E.H.I.C. (or T.E.A.M. Tessera Europea di Assicurazione Malattia) issued by the Health Institution in your home country.

During a temporary stay in Italy, in order to be provided with urgent or unforeseen health treatment, EU

citizens can obtain direct services at the public and contracted private structures of the Italian National Health Service (SSN), which is made up of the network of Local Health Units (ASL– Aziende Sanitarie Locali, former U.L.S.S.) and hospitals located throughout the territory. Direct services are defined as health treatments provided free of charge other than the payment of “ticket” (a sanitary fee) which must be paid for by the beneficiary.

Do not forget!

If you do not possess your EHIC card, before you leave for Italy, please refer to the Health Institution in order to obtain a specific extension for Italy of your health coverage.

The European Health Insurance Card - TEAM is useful for the a temporary registration at the Ufficio Anagrafe.

Please ask for support to [International Students Union \(ISU\)](#) online.

Non UE Citizens

Non EU citizens are strongly recommended to recover all necessary information about health assistance abroad in their home country before leaving.

Health insurance for Italy should meet all the following requirements:

- coverage for urgent or unforeseen health treatment (First Aid) including emergency admission to hospital;
- duration equivalent to the stay in Italy;
- return to home country in case of serious illnesses;
- available in English and/or officially translated in Italian Language;
- valid in all EU States.

In case of specific agreements existing between your home country and Italy please refer to the Health Institution in your home country to obtain a specific extension for Italy of your health coverage.

At the moment agreements exist with the following Countries: Argentina, Australia, Brasil, Republic of Cape Verde, former Yugoslavia (Serbia, Kosovo, Vojvodina), Republic of Macedonia, Montenegro, Federation of Bosnia and Herzegovina, Principality of Monaco, Republic of San Marino, Tunisia, State of the Vatican City. Please ask for support to [International Students Union](#) (ISU) online.

Useful Information

U.L.S.S. 20

+39 045 807 5511

Medical emergencies

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Doctors, dentists and prescriptions:

doctors are made up of doctors of general medicine and of SSN-contracted paediatricians who, after presentation of the E.H.I.C. (or T.E.A.M.), effect examinations directly. From Mondays to Fridays examinations on the part of the general practitioner and SSN-contracted paediatricians are free of charge.

The opening times of the surgeries are fixed by each individual doctor. If one of the forms in the E.H.I.C. (or T.E.A.M.) is used, those medicines which belong to the “life-saver” category are supplied free of charge at the pharmacies;

Medical Service (Guardia medica)

on Saturdays, Sundays and at night time on all days call the Emergency Medical Service (Guardia Medica)

+ 39 045 7614565

Accident. Insurance

International Exchange students, as well as local students, are covered by the insurance policies of the University of Verona: Polizza di assicurazione cumulativa infortuni (Accident Insurance) and PolizzaRC (TortLiabilityInsurance).

Useful Information

Living Costs

Currency in Italy is Euro. Living in Verona will cost approximately 700-800 Euro per month. With this amount you will cover all basic living costs (accommodation, food, books, public transport).

Bank Account

If you want to open a bank account in Verona, you should go to one of the local banks with the following documents: tax code (Codice Fiscale, identity card or equivalent I.D., stay permit (for Non EU citizens), certificate of enrolment at the University (Attestazione available at International Relations Office). Please ask for support to [International Students Union](#) (ISU) online.

Monday - Friday: 8.30 a.m. - 1.30 p.m. and 2.30 - 4.00 p.m.

Tax code (Codice Fiscale)

Tax Code is needed for any payment, to open a bank account, to get a SIM card for your mobile. Please refer to the International Students Union (ISU) for assistance.

Shopping

Usually shops open:
On Monday from 3.30 p.m. to 7.30 p.m. and from Tuesday to Saturday 9.00 a.m. - 12.30 a.m. and 3.30 p.m. - 7.30 p.m. Many central shops are open all day from 9.00 a.m. to 7.30 p.m. and even on Sundays.



Activities for Students

ASE/ESN Verona

Associazione Studentesca Erasmus/Erasmus Student Network

📍 c/o Lingue e Letterature Straniere

Via San Francesco, 22

☎ +39 045 8028746

✉ verona@esn.it

ASE-ESN Verona is part of the international ESN network since 1999. ASE- ESN members are University students who organise different activities with the purpose of a better university life and integration of International Exchange students in town (Students Helping Students). Some of the most important academic and leisure activities are: support, help and tutoring for academic life, social events, international parties, guided tours and trips, conversations in a foreign language with other students (Tandem).

C.U.S. Verona

University Sports Centre Viale dell'Università, 4

📍 Viale dell'Università, 4

☎ +39 045 595533

✉ cusverona@tiscali.it

Sports activities such as basketball, soccer, rugby, skating, kendo, canoeing, triathlon, fencing, horse riding, swimming, gymnastics, tennis, sailing, windsurfing, diving.

AEGEE Verona is a student organization that promotes co-operation, communication and intergration in Europe, open to students and young workers. Activities: conferences, travel and holidays

🌐 www.aegEE.org

FAN

Fuori Aula Network

The web radio of the University of Verona, was founded in 2002 as a lab open to all students interested in communication.

We are on air 24/7. Log on www.fuoriaulanetwork.com and listen.

If you like what you hear, apply to become a speaker, or dj, or editor.

You can work using your mother language or Italian, as you prefer!

For more information write at

✉ fuoriaula.radio@ateneo.univr.it

Contacts

Università degli Studi di Verona

Follow the University of Verona on Facebook:

📱 www.facebook.com/internationalunivr

ESU di Verona

Servizio Benefici / Alloggi / Benefits / service Accommodations

☎ +39 045 805 2811

✉ benefici@esu.vr.it

ISU - International Students Union

📍 Via Campofiore, 17

☎ +39 045 8003198

✉ accommodation@isu-services.it
info@isu-services.it

Informagiovani e Orientamento al Lavoro

📍 Via Macello, 5

☎ +39 045 8078770/8782

✉ informagiovani@comune.verona.it

Tourist information

CTS - Centro Turistico Studentesco

📍 Via Locatelli, 13

☎ +39 045 8030951

Comune di Verona

📍 Piazza Bra, 1

APT - Azienda Promozione Turistica

Lago di Garda / Lake Garda

Spettacoli Arena

Arena Call Center

☎ +39 045 8005151

Centro prenotazioni alberghiere

☎ +39 045 8009844

Polizia Municipale

📍 Via del Pontiere 32/a

☎ +39 045 8078411

Polizia stradale

☎ +39 045 8090711

Oggetti Rinvenuti Comune di Verona / Lost & Found

☎ +39 045 8079341

Questura

☎ +39 045 8090411

Transport

Ferrovie dello Stato

☎ Call Center 892021

ATV - Azienda Trasporti Verona

(Bus Service)

☎ +39 045 8057811

Radio Taxi

☎ +39 045 532666

Emergencies

Medical Emergencies

☎ 118

Carabinieri

☎ 112

Fire brigade

☎ 115

Public assistance emergencies

☎ 113

The International Student Guide english and italian version have been realized by the International Relations Office of the University of Verona.

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